

STP Team Leader

lokalizacja: Wrocław

numer referencyjny: 1198089/jobs.pl

forma zatrudnienia: Pełny etat

We are looking for an experienced STP Team Leader to support the development, standardization, and operational excellence of our Source-to-Pay processes. This role combines people leadership, process ownership, and hands-on operational support within a dynamic, evolving environment.

Key Responsibilities:

- Lead and coordinate the daily work of the team, including task allocation, performance oversight, and ongoing coaching (team size: approx. 12 employees).
- Support the process transformation of the STP function, including the transition and stabilization of activities within the team.
- Develop, document, and maintain global process standards
- Provide operational support in T&E and AP, including invoice posting, travel expense processing, and soft-collection activities.
- Monitor payment deadlines, assess risks, and ensure timely execution of financial obligations.
- Resolve discrepancies, manage escalations, and maintain strong relationships with suppliers and internal stakeholders.
- Oversee GR/IR monitoring and support month-end, quarter-end, and year-end closing activities.
- Prepare data for tax declarations and support financial reporting.
- Participate in internal and external audits.
- Drive process improvements, standardization initiatives, and efficiency projects.
- Create and update process documentation and support knowledge sharing within the team.
- Represent the team in interactions with other departments and contribute to cross-functional initiatives.
- Perform additional tasks assigned by the manager.

Experience & Competencies:

- Minimum 5 years of experience in AP/STP/T&E department and at least 1 year in a leadership role.
- Solid understanding of STP processes.
- Experience in transitions is not required but will be considered a strong advantage.
- High level of independence and ability to operate effectively in a dynamic environment.
- Strong communication skills and the ability to work collaboratively across teams.
- Experience in project management and process improvement.
- Good knowledge of SAP ERP (preferably SAP S/4HANA).
- Experience in a Business Services / Shared Services environment is nice to have.
- English proficiency at B2+ level.

What We Offer:

- Hybrid work model.
- Career development opportunities in a global company.
- Participation in key projects aimed at process optimisation.
- Attractive benefits package, including private medical care and training programs.

If you're interested in this role, click 'apply now' to forward an up-to-date copy of your CV, or call us now.

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Wyrażam zgodę na przetwarzanie podanych przeze mnie danych osobowych zawartych w aplikacji dla potrzeb niezbędnych do realizacji procesu rekrutacji zgodnie z Rozporządzeniem Parlamentu Europejskiego i Rady (UE) 2016/679 z dnia 27 kwietnia 2016 r. w sprawie ochrony osób fizycznych w związku z przetwarzaniem danych osobowych i w sprawie swobodnego przepływu takich danych oraz uchylenia dyrektywy 95/46/WE (RODO). Jednocześnie oświadczam, iż zapoznałem się informacjami administratora o przetwarzaniu danych oraz z prawami jakie przysługują mi na mocy powyższego Rozporządzenia.