For our client, we are looking for a **Procurement Sourcing Executive** to support processes and manage digital sourcing tools. If you are fluent in English and **Hungarian**, possess strong Excel skills, and want to develop your career in strategic procurement, join us!

Procurement Sourcing Executive with Hungarian

Nr ref.: 214/8/2026/AK/270078/jobs.pl Kraków (małopolskie)

What you can expect from us?

- work in an international and well-known tobacco company
- salary starting from 11,315 PLN gross per month
- benefit system (OK system, Medical package)
- funding for the canteen - 270 PLN monthly
- flexible working hours
- temporary contract, with possibility of extention
- hybrid work (office in Cracow, Czyżyny)

Employment agency entry number 47

this job offer is intended for people over 18 years of age

What will your tasks involve?

- collaborate with company regions, affiliates and Global Procurement teams to implement category and sourcing strategies
- lead end-to-end supplier selection processes, including competitive bidding
- conduct market analysis, prepare and manage Requests for Proposals (RFPs), evaluate supplier submissions and provide recommendations for supplier selection
- negotiate commercial terms and conditions and draft, review and execute contracts
- build and maintain strong supplier relationships to drive performance, innovation, risk mitigation and value creation
- perform advanced spend, volume and market analysis to identify cost-saving opportunities and support strategic decision-making

What we expect from you?

- minimum 2-3 years of professional experience in procurement, including sourcing activities, supplier management and contract negotiation within an international environment
- university degree preferably in Business Administration /Economics / Trade/ Procurement or related fields of study
- project management experience from Procurement perspective
- fluent command of English and Hungarian (C1 or higher)
- strong analytical skills, solid knowledge and experience in using Excel
- ability to analyze procurement data to identify cost-saving opportunities and inform strategic sourcing decisions
- customer centric approach accompanied with communication and interpersonal skills
- ability to follow up on projects and deal with business partners of all levels including senior stakeholders

- proactive approach, self-driven and able to work independently in a cross-cultural business environment