Looking for a role where you are responsible not only for supporting the global users and vendors, but also taking part in process optimization and development of further innovative processes within the new Global Business Services Center? Help us build S2P (Source to Pay) First Level Support team for European markets.

Source to Pay (S2P) Specialist with German

Nr ref.: 101/10/2026/US/270856/jobs.pl Wrocław (dolnośląskie)

What you can expect from us?

- Full time employment based on a temporary employment contract via Randstad for the first 3-6 months
- Comprehensive training supported by a dedicated Buddy
- Hybrid working model (min. 3 days in the office per week)
- Private medical care (individual & family), group insurance (PZU), and sports cards (for you and your family)
- Exciting challenges in a rapidly-growing GBS center in Wrocław

Employment agency entry number 47

this job offer is intended for people over 18 years of age

What will your tasks involve?

· Providing support for the Source to Pay process starting from order creation to the payment

· Assisting and answering queries from the global user community related to invoices and purchase orders

· Providing training on how to use the WeBuy Purchasing Tool (SAP Ariba)

· Being the main contact for external suppliers - 1st level support

· Processing requests in ServiceNow

· Processing incoming queries (via phone call, MS Teams or e-mail) from employees as well as suppliers globally

· Analyzing system mistakes and reporting them to the admin teams

What we expect from you?

- Proven experience (around 2 year onwards) in a corporate environment - preferably in customer service, or related fields such as Order to Cash / Accounts Receivable, Help Desk or contact center.
- Fluency in German (minimum B2 level), both written and spoken, for daily business communication
- Good command of English (minimum B1/B2 level) for internal collaboration
- Completed higher education
- Experience with SAP systems (SAP ERP or Sap Ariba preferred)
- Experience with ServiceNow would be a great advantage

- Any additional European language (especially Italian) would be a great advantage
- Availability: Ready to join us in November or December 2026