Together with our client, a global leader in the pharmaceutical industry, we are seeking an experienced **P2P Operational Process SME**. This is a unique opportunity for an expert who wants to play a key role in shaping procurement and financial operations on an international scale. The position is part of a strategic, global transformation program focused on optimizing end-to-end process architecture, invoice automation, and operational efficiency across the organization.

If you have a proven track record in P2P process design, thrive in translating operational needs into robust workflows, and feel like a 'fish in water' working across complex financial systems - this role is for you!

P2P Operational Process SME

Nr ref.: 308/10/2026/AK/271103/jobs.pl Warszawa (mazowieckie)

What you can expect from us?

- Collaboration based on a 12-month B2B contract or Employment Contract.
- A key role in a high-profile, global procurement and finance transformation program.
- Flexible hybrid setup with an office base in Warsaw.
- Direct and tangible influence on process architecture, payment standards, and the organization's target operating model.
- An international, dynamic work environment within a world-renowned pharmaceutical enterprise.

Employment agency entry number 47

this job offer is intended for people over 18 years of age

What will your tasks involve?

- **P2P Process Design & Optimization:** Designing, standardizing, and optimizing end-to-end Purchase Order (PO) processes and operational workflows.
- **Buying & Paying Channels:** Defining, refining, and governing buying and paying channels to maximize compliance and operational throughput.
- **Invoice Automation:** Identifying enhancement opportunities and driving invoice automation initiatives across the AP/P2P landscape.
- **Accrual Management:** Supporting and structuring accrual management processes to ensure financial integrity and timely closing.
- **Process Mapping & Documentation:** Leading process mapping efforts, creating comprehensive SOPs, and keeping documentation up to standard.
- **Testing & Validation:** Preparing test scenarios, executing system and process testing (UAT), and resolving functional bottlenecks.

What we expect from you?

- Demonstrated expertise in end-to-end P2P process design.
- High competence in documenting AP processes, specifically covering purchasing and invoicing workflows.
- Practical working knowledge of SAP and SAP Ariba.

- Strong data acumen, including advanced Excel, data interpretation, and crafting clear executive presentations and summaries.
- Hands-on experience in policy and process creation.
- Proven ability to define metrics, KPIs, measures of success, and conduct external benchmarking.