For our client, an international real estate company, we are looking for **a** junior accountant to join their newly established office in Kraków.

junior accountant

Nr ref.: 371/10/2026/RS/271177/jobs.pl Kraków (małopolskie)

What you can expect from us?

- contract of employment
- hybrid working opportunities (3-4 days in the office)
- structured onboarding process
- PPK
- Benefit platform with up to 450 zł/month
- Multisport
- medical insurance
- group life infurance
- optical care with up to 800 PLN reimbursement
- Lunch card
- anniversary grants
- employee referral program
- family planning support
- access to wellbeing platform
- periodic wellness events
- yearly bonus

Employment agency entry number 47

this job offer is intended for people over 18 years of age

What will your tasks involve?

- perform monthly cash/escrow account reconciliations
- repare accounting transactions (including but not limited to acquisitions, dispositions, refinancing
- build to suit) and prepare related journal entries and reporting files
- reconcile between third-party financial statements and Company’s books and records
- analyze intercompany and related-party transactions, perform supporting reconciliations, and book
- simple intercompany journal entries
- prepare balance sheet analyses and income statement variance and fluctuation analyses
- responsible for local GAAP micro or small financial statement preparation and assistance in
- statutory audits
- preparations and filing of VAT returns and other reporting obligations
- assistance with preparation of all tax required filing
- coding of Accounts payable invoices
- respond to ad hoc reporting request from Asset Management, Treasury, Legal, Tax, and

- Management.
- assistance in forecasting and related actual to budget analysis.
- assist in various areas within the Accounting department.
- participate in ongoing process improvement projects.

What we expect from you?

- relevant education in Accounting or Finance
- good communication skills, a high level of proficiency in English (written and verbal) and Polish
- experience in a similar position, preferably in an international environment
- thorough knowledge of accounting procedures
- an energetic, “can do and will do” approach
- highly self-motivated and enthusiastic
- ability to work with detail, without losing sight of the business relevance
- team player attitude